



Job Description

Job title: Associate (m/f)

Department: Funds

Jurisdiction: Luxembourg

We love motivation and big ideas, and we want to hear from talented lawyers who want to impact the future shape of the legal world.

Our future stars work closely with partners and clients and help to shape what we do and how we do it – our latest opportunity in our Luxembourg Funds team is the perfect platform for success.

As an office, we have grown rapidly from strength to strength, and allow Ogier to provide fully integrated advice on both Luxembourg and offshore laws and structures. Our team advises in English, French and German and with four of our Luxembourg partners recognised as "recommended lawyer" by Legal 500, you know you will be in good company.

Key responsibilities

- Providing clients with 'straight to the point', technically accurate guidance on complex issues with minimal review by the partner or other senior fee earners
- Managing your own matters with minimal input from the partner, taking ownership for a transaction end to end
- Initiative and the ability to work solely on tasks delegated by the partner or other senior fee earners
- Staying up to date with regulatory, market, and client-specific developments affecting the area of practice and you may be called on from time to time to deliver training sessions and seminars on your area of expertise to a variety of audiences
- Managing your own financial targets including time recording, billing, WIP and debt, engage appropriate cash collection procedures to ensure fees are collected in a timely manner whilst ensuring clients are fully informed as to the fees and disbursements that will be incurred on each matter, and provide updates as required
- Providing input to new matter fee estimates and quotes for issue by the partner

Our senior fee earners are also involved with coaching and mentoring of the more junior members of staff providing opportunities for development through work shadowing and delegation, including the supervision of trainees where appropriate.

We want individuals who are open to change as you will also have the opportunity to trial new ways of working and pioneer the implementation of continuous improvement for the benefit of the team and firm overall.



Skills Knowledge and expertise

Our funds team is growing and we are interested in candidates with ideally 2+ years' experience after admission to the Bar in Luxembourg or another EU jurisdiction and who gained a broad funds background in a top tier law firm with international exposure.

You can act solely and take ownership but still enjoy our collaborative culture. Strong academics and solid legal experience are important, alongside a career history at firms that are well-respected.

You will also need fluency in written and spoken English and French.

About Ogier

Ogier provides legal advice on BVI, Cayman, Guernsey, Jersey and Luxembourg law. Our network of locations also includes Hong Kong, London, Shanghai, Singapore and Tokyo.

Legal services for the corporate and financial sectors form the core of our business, principally in the areas of banking and finance, corporate, investment funds, dispute resolution, private equity and private wealth.

We also have strong practices in the areas of employee benefits and incentives, employment law, regulatory, restructuring and corporate recovery and property.

Ogier's corporate administration business, Ogier Global, incorporates and administers a wide variety of vehicles including public and private companies, partnerships and trusts.

Ogier is based in 10 jurisdictions including BVI, Cayman Islands, Guernsey, Hong Kong, Jersey, London, Luxembourg, Shanghai, Singapore and Tokyo.